

TOWN OF EAST WINDSOR  
PARKS AND RECREATION COMMISSION

SPECIAL MEETING  
July 12, 2011

Draft Document – Subject to Commission Approval

The Special Meeting was called to order by Commissioner Szymanski at 6:02 p.m. in the Parks and Recreation Office at the East Windsor High School, 76 S. Main Street, East Windsor, CT.

**PRESENT:** Chairman Szymanski, Commissioners Balch, and Bancroft and Park Director Maltese.

**ABSENT:** Commissioner Simpkins.

**GUESTS:** Koury Louks from the Journal Inquirer.

**ESTABLISHMENT OF QUORUM:**

A quorum was established as three commission members were present.

**PUBLIC PARTICIPATION:**

None

**APPROVAL OF MINUTES:**

**MOTION: To APPROVE minutes of June 13, 2011 Regular Meeting as amended.**

**Balch moved/Bancroft seconded/VOTE: In Favor: Unanimous**

**OLD BUSINESS:**

- a. BMX Skate Park

No discussion this evening.

**NEW BUSINESS:**

- a. Jamie Masthay Adopt-a-Park:

Jamie, who is a 5<sup>th</sup> grader, presented a proposal to adopt a park as a project for herself. She is considering the newly created area at the end of Cemetery Road and

**NEW BUSINESS:**

a. Adopt-a-Park proposal of Jamie Masthay

The proposal was accepted by the Selectmen and the date for clean up were reviewed and updates on the project will be hared with the Commission as they come in.

b. Financial Accounts Review

Director Maltese stated the books for the fiscal year of June 30, 2011 have not closed. as invoices are still being received by the Treasurer for payment.

Chairman Szymanski questioned the following department line items for overages: Water, Athletic Supplies and Dues/Subscriptions/Training.

Director Maltese explained the CIP report - \$10,000 has been allocated for parking rails and the 2011-2012 Budget was discussed.

c. East Windsor Park – Gate Installation

Chairman Szymanski questioned the point of the relocated gate from the last discussion. Should consideration be given to move the gate further back into the Park by the Snack Bar. After discussion, it was the consensus to move forward with the project as originally discussed. Project to be completed July 28<sup>th</sup> or July 29<sup>th</sup>.

d. Park Director's Report:

Director Maltese informed the Commission she is waiting on the quote from Boutin & Sons for moving the basketball hoops at the court at East Windsor Park to make the court regulation size (90' x 50'). She will email Commissioners when quote comes in.

Director Maltese reported that five lights at the East Windsor Park softball field need to be replaced out of the 30 at the Park. Play has been suspended until a lift or bucket truck can assist with the project. Bulbs have arrived and we hope to resume play by week's end.

Director Maltese stated that there will be asbestos removal at the High School the week of July 18<sup>th</sup> and possibly into the following week. No one under 18 can be in the building so all youth programs are moved to the East Windsor Middle School. The Parks and Recreation office staff will also be relocated to the Town Hall during this time frame to ensure the safety of residents and staff. Signs will be posted and messages placed on voicemail, as well as e-blasts put out to keep residents informed.

Director Maltese informed the Commission that the camps are going well, better than expected participants in the cheerleading and hoops camps as well as Summer Fun Day Camp. The seasonal staff is doing a great job so far and she is encouraged by their ability to handle different situations.

**NEW BUSINESS/d. Park Director's Report (continued):**

**Leagues/Abbe Road Soccer Complex /Broad Brook Pond Park/Pierce Memorial Park (Windsorville)/Prospect Hill Park (Warehouse Point)/Warehouse Point (Osborn Field) Park:**

No discussion this evening.

**CORRESPONDENCE:**

None.

**MISCELLANEOUS:**

Chairman Szymanski reported that the East Windsor Athletic Club's Golf Tournament was a success. Money was made and a good time was had by all.

Commissioner Bancroft requested both gates at East Windsor Park be opened in the morning to avoid any accidents. Director Maltese will instruct staff to do so.

Commissioner Bancroft inquired as to the update on Phase II of the road reconstruction and it's affect on Prospect Hill Park. Director Maltese stated she had no resident complaints and was told affected areas at the Park will be reseeded. She will get an update from Len Norton, Director Department of Public Works at the senior staff meeting on Thursday, July 14<sup>th</sup>.

**APPROVAL OF BILLS:**

The bills were reviewed and signed by Commissioners Balch and Bancroft.

**ADJOURNMENT:**

**MOTION: To ADJOURN meeting at 6:48 p.m.**

**Balch moved/Bancroft seconded/VOTE: In Favor: Unanimous**

Respectfully submitted, \_\_\_\_\_  
Melissa Maltese  
Director, Parks & Recreation Dept.